



CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301

REGD./SPEED POST

No. CBSE/Aff/2130463/2016 / 1113244

Dated: 22.07.2016

The Manager,
Subhash Academy,
Farrukhabad Road,
Chhibramau, Kannauj,
Uttar Pradesh -209721.

Sub: Provisional Restoration of Provisional Affiliation to "Subhash Academy, Farrukhabad Road, Chhibramau, Kannauj, Uttar Pradesh" for Secondary and Senior Secondary school Examination of the Board - reg.

Sir/Madam,

With reference to your request dated 28.04.2016 and 09.05.2016 on the subject cited above and subsequent inspection of the school conducted by the Inspection Committee on 13.01.2016 and 27.06.2016, I am directed to convey the sanction for Provisional Restoration of Provisional Affiliation for Secondary and Senior Secondary School Examination of the Board for a period of three years w.e.f. 01.04.2016 to 31.03.2019 subject to approval of Affiliation Committee of the Board.

The above sanction is subject to fulfillment of following conditions:-

1. The school will implement Continuous and Comprehensive Evaluation (CCE) as per the schemes of the Board upto Classes X vide Circular No. 39/20-09-2009 dated 20.09.2009 in the school.
2. The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE and text books publishing by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
3. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State/UT Govt from time to time.
4. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)
(a)	1.0 acre	1250	02 in each class
(b)	1.5 acre	1875	03 in each class
(c)	2.0 acre	2500	04 in each class

(d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.

(e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

	Category	Area of land	No. of students
(i)	Secondary School	2000 sq. mtrs	600 upto Class X
(ii)	Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII

5. The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books to the academic level of students to be made available in the library and would keep at least 05 books per student subject to a minimum of 1500 books excluding text books.
6. The school will also abide itself by the conditions of affiliation already prescribed by the State Government concerned.

- As per Affiliation Bye-laws the optimum strength of a section should not exceed more than 40 students.
8. School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure **computer student ratio of 1:20** at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.
 9. **The section teacher ratio of 1:1.5** is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
 10. The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
 11. The school will strictly adhere with all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
 12. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
 13. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principal of KV/JNV.
 14. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.
 15. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
 16. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
 17. The school will apply for further Extension of Provisional Affiliation 'on online' through www.cbseaff.nic.in with the prescribed fee of **Rs. 25,000/-** and other essential documents before 30th June of the preceding year before the expiry of the date of provisional affiliation otherwise penalty @ **Rs. 10,000/- p.m.** subject to maximum **Rs. 50,000/-** will be charged for late execution of application.
 18. The school will open CBSE pattern classes IX **w.e.f. 01.04.2016**. Accordingly, 1st Batch of class X of the school will be appeared at the Board's Examination to be held in the year **2018**.
 19. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

(i) Area of school campus	-	-	- 1.5 Acres
(ii) No. of class rooms	-	16	- 7.5 m X 7m
(iii) No. of labs			
Physics	-	01	- 15 m X 7m
Chemistry	-	01	- 15 m X 7m
Biology	-	01	- 15 m X 7m
Computer lab	-	01	- 10.4m X 7m
Maths lab	-	01	- 9m X 8m

Size and number of books in the Library 01 Size 15m X 7m, No. of Books 5703.

20. Special conditions to be complied within Three months positively failing which the school is liable for action:-

- (a) The school authorities is required to remit restoration fee of Rs. 3,00,000/- .
- (b) The school is required to submit documentary proof (undertaking/affidavit) along with vedigraphic evidence that the school shall properly maintain Laboratories, equipments, proper exhaust fans, water facilities, fire-fighting equipments and also ensure the qualified teachers for teaching all subjects up to Senior Secondary stage are available as per norms.
- (c) The school will be run only on Farrukhabad road which has been visited by the Inspection Committee and no classes will be offered by the school at old location in which school was earlier operating i.e. Awas Vikas Colony as dual affiliation is not permitted as per Affiliation Bye Laws.
- (d) The premises of the school will be maintained and certificate for self security audit to be submitted by the school authorities that no place in the school is dangerous for the life of the students.
- (e) The School shall maintain proper records on designated formats starting from admission of the candidates till the distribution of the passing documents after class XII including human resource records, books records, stock register of laboratory equipments etc.
- (f) The school will pay the salary to its staff as per State/ Centre government norms and fulfill the statutory obligations such as EPF, ESI etc.
- (g) Play field shall be maintained as per Affiliation Bye Laws.

Note

The Sanction of Provisional Restoration Affiliation upto Secondary & Senior Secondary level w.e.f. 01/04/2016 to 31/03/2019 has been granted subject to the conditions that the school will ensure the pay scale and allowances for its teaching staff at par with corresponding categories of teachers employed in government institutions of the State Govt. or as per scale prescribed in 6th Central Pay Commission of Govt. of India and the school will make payment through ECS mode & will appoint teaching & non teaching staff possessing the qualifications prescribed for each post in the Affiliation Bye-Laws and shall maintain section teacher ratio as per norms. Further, the school is required to submit EPF challan in respect of its employee to the Board.

21. Other conditions as per enclosed Annexure 'A'.

Yours faithfully,

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ASSISTANT SECRETARY (AFF)

No. CBSE/Aff./2130463/2016/

Copy to:-

1. The Principal, Subhash Academy, Farrukhabad Road, Chhibramau, Kannauj, Uttar Pradesh - 209721.
2. The Joint Secretary, Education, Section VII, U.P. Secretariat, Lucknow, U.P w.r.t. NOC no. 2596/15-7-16/461/2000 dated 13 Sep 2000.
3. The Joint Director Education, Kanpur Mandal, Kanpur, Education department Uttar Pradesh - w.r.t. Shifting permission letter no. 7579/2001-02 dated 17.10.2001.
4. The Regional Officer, CBSE Regional Office, 35 B, Civil Station, M.G. Marg, Civil Lines, Allahabad-211001.
5. The Joint Secretary (Vigilance), CBSE, Delhi.
6. The PRO, CBSE, Preet Vihar, Delhi
7. The Deputy Secretary (Co-ordination), CBSE, Preet Vihar, Delhi
8. Deputy Secretary (legal), CBSE, Preet Vihar, Delhi
9. The Assistant Secretary (IT), AMC, CBSE, Delhi

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ASSISTANT SECRETARY (AFF)